

2025 Roslyn Marching Band Captain Contract

Congratulations! You have been selected as a **Captain** in the Roslyn Marching Band. Please read the following, sign this form, and return it to Mr. Mauriello by Friday, January 10, 2025.

As a Captain of the Roslyn Marching Band, I realize that I must agree to the responsibilities listed in this contract.

1. As a captain, I must exhibit the proper behavior at all times during Marching Band events and rehearsals. **Any inappropriate behavior will result in my removal as captain.**
2. I must do my best to keep the **rehearsal environment positive, focused, and nurturing** for the students in the band. During rehearsals I must be serious. **Kidding around or talking at the detriment of the program will bring about my removal as a captain.** This includes working to prevent negative or joking type behaviors by any band members.
3. I understand that as captain, **I must know ALL:** drill, horn positions, music, fingerings, visuals/choreography and all necessary information so that I can help maintain the precision within my section.
4. I realize that **I must be at all rehearsals and events at least 20 minutes early. I must also attend all scheduled rehearsals and performances, including all football games and competitions. Failure to do so will result in immediate removal of my position.**
5. I realize that **this is a one-year position** and that I will have to go through the application process each year.
6. I will **work with Mr. Mauriello and the band staff** to help maintain the band's order & decorum during rehearsals, at events, on and off the field.
7. I will **respect the hierarchy of the RMB** as listed on the leadership page of the website. I agree and understand that I must be respectful to everyone in the program. **Any improper attitude/interactions in violation of the hierarchy will result in removal from my position.**
8. I realize that during the rehearsals the **Staff, Drum Majors, Chief Captain, and Captains are in charge in that order.** When out of rehearsal the executive officers are in charge.
9. A vital part of being a Captain in the RHS Marching Band is possessing musicianship. To further develop and maintain my musicianship qualities, **I must be in either the RHS Wind Ensemble, RHS Symphonic Band, or another approved ensemble.** If there is a major conflict of a required class, I must let Mr. Mauriello know and get it approved with him, explaining the extenuating circumstances. **Failure to do so will forfeit my position.**
10. **I will assist the members of my section in learning the music** for the show, even if it requires doing so outside the regular rehearsal setting.
11. As social media permeates all aspects of our lives, what we post online can have serious and lasting consequences. Think before you post! Nothing is private! Posting inappropriate content or something that is not approved by the Band Director or in line with the Marching Band By-Laws **will result in immediate removal of my position.**
12. I understand that I will be **placed under probation** due to a violation of any of these rules at any time. Further violations under probation **will result in removal from my position.**

Student Name _____ Date _____

Student Signature

Parent Signature

2025 Roslyn Marching Band Chief Captain Contract

Congratulations! You have been selected as **Chief Captain** in the Roslyn Marching Band. Please read the following, sign this form, and return it to Mr. Mauriello by Friday, January 10, 2025.

As Chief Captain of the Roslyn Marching Band I realize that I must agree to the responsibilities listed in this contract.

1. As chief captain, I must exhibit the proper behavior at all times during Marching Band events and rehearsals. **Any inappropriate behavior will result in my removal as chief captain.**
2. I realize that I will be in charge of the captains as a unit and will act as a leader helping them to run their sections, and to show them how to be a great captain.
3. I must do my best to **keep the rehearsal environment positive, focused, and nurturing** for the students in the band. During rehearsals I must be serious. **Kidding around and talking at the detriment of the program will bring about my removal as a captain.** This includes working to prevent negative or joking type behaviors by any band members.
4. I understand that as chief captain, **I must know ALL:** drill, horn positions, music, visuals/choreography, and all necessary information so that I can help maintain the precision within the band.
5. I realize that **I must be at all rehearsals and events 20 minutes early** and must be responsible for having members of my section remain later than dismissal to help put equipment away. **I must also attend all scheduled rehearsals and performances, including all football games and competitions. Failure to do so will result in immediate removal of my position.**
6. I realize that **this is a one-year position** and that I will have to go through the application process each year.
7. I will **work with Mr. Mauriello and the band staff** to help maintain the band's order & decorum during rehearsals, at events, on and off the field.
8. I will **respect the hierarchy of the RMB** as listed on the leadership page of the website. I agree and understand that I must be respectful to everyone in the program. **Any improper attitude/interactions in violation of the hierarchy will result in removal from my position.**
9. I realize that during the rehearsals the **Staff, Drum Majors, Chief Captain, and Captains are in charge in that order.** When out of rehearsal the executive officers are in charge.
10. A vital part of being a Chief Captain in the RHS Marching Band is possessing musicianship. To further develop and maintain my musicianship qualities, **I must be in either the RHS Wind Ensemble or RHS Symphonic Band.** If there is a major conflict of a required class, I must let Mr. Mauriello know and get it approved with him, explaining the extenuating circumstances. **Failure to do so will forfeit my position.**
11. As social media permeates all aspects of our lives, what we post online can have serious and lasting consequences. Think before you post! Nothing is private! Posting inappropriate content or something that is not approved by the Band Director or in line with the Marching Band By-Laws **will result in immediate removal of my position.**
12. I understand that I will be **placed under probation** due to a violation of any of these rules at any time. **Further violations under probation will result in removal from my position.**

Student Name _____ Date _____

Student Signature

Parent Signature

2025 Roslyn Marching Band Colorguard Captain and Junior Captain Contract

Congratulations! You have been selected as a Colorguard Captain of the Roslyn Marching Band. Please read the following, sign this form, and return it to Mr. Mauriello by Friday, January 10, 2025.

As a Captain or Jr Captain of the Roslyn Marching Band Colorguard, I realize that I must agree to the responsibilities listed in this contract.

1. As a colorguard captain, **I will exhibit leader-like behavior** at all times. This includes, respecting my teammates and leading by example.
2. I agree to being present at **ALL scheduled rehearsals for my section.**
3. I realize that I must be at all rehearsals and events **at least 20 minutes early** to make sure the rehearsal space is open (gyms, dance studio, etc.) and to help any members who come early to practice skills.
4. I will attend **all rehearsals and performances**, including all winter/spring training dates, the entire week of band camp, football games and weekend competitions. **Three or more unexcused absences will result in immediate removal of my position.**
5. I realize that this is a **one-year position** and that I will have to go through the application process each year.
6. I realize that my Colorguard leadership position begins with the spring training and may not transfer to the Winterguard.
7. I will have to **stay late on occasion** to make sure rehearsal spaces are cleaned up and equipment is accounted for.
8. I realize and agree that during the season **I will not be able to be involved in other activities which go beyond normal after school club time** which makes me late for any part of the marching band rehearsals and events.
9. I will **respect the hierarchy of the RMB** as listed on the leadership page of the website. I agree and understand that I must be respectful to everyone in the program. **Any improper attitude/interactions in violation of the hierarchy will result in removal from my position.**
10. I understand that **I am not allowed, at any time, to change choreography in any way, shape, or form, unless directed** by the colorguard staff to do so.
11. I realize that **I must know all of the choreography and keep up to date with changes, deletions, and additions** to the routine.
12. I must do my best to keep the rehearsal environment **positive, focused, and nurturing** for the students in the band. **I will be serious and act as a positive role model at all times.**
13. As social media permeates all aspects of our lives, what we post online can have serious and lasting consequences. Think before you post! Nothing is private! Posting inappropriate content or something that is not approved by the Band Director or in line with the Marching Band By-Laws **will result in immediate removal of my position.**
14. I understand that I will be **placed under probation** due to a violation of any of these rules at any time. **Further violations under probation will result in removal from my position.**

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Colorguard Captains Job Description List

The Colorguard Captains are an extension of the colorguard staff

The Colorguard Captains lead stretches and full guard warm-ups if and when the staff asks them to

The Colorguard Captains listen to the guard, and act as the eyes and ears for the staff

The Colorguard Captains encourage everyone to reach their full potential and motivate them when spirits are low

The Colorguard Captains attend and run extra-help sessions and spin parties

The Colorguard Captains lead by example

The Colorguard Captains make sure all of our members (especially our youngest members) understand what the appropriate clothing and proper equipment is at every rehearsal

The Colorguard Captains delegate responsibilities to the Colorguard Managers for getting sound system (indoor and outdoor), props and equipment to every rehearsal site.

The Colorguard Captains oversees and helps the Appearance Manager to implement hair and makeup for every appearance.

The Colorguard Junior Captains are “captains in training” and should be aware of, and learning from, all actions of the Senior Captains above.

The Colorguard Junior Captains are responsible for maintaining a regular list of birthdays and recognizing them at rehearsal.

The Colorguard Junior Captains are responsible for making sure all new / younger members feel welcomed into the group and will make sure they never sit alone on breaks.

The Colorguard Captains and Junior Captains must organize activities, outside of rehearsal, to foster team bonding. These might include: movie-nights, bowling, beach days, spin picnics and pool parties, color guard/drum corps watch parties etc... they may not be made mandatory, and they may not be attended by everyone, and that's ok... but there should be many events scheduled and all members should be invited.

Student Name _____

Date _____

Student Signature

Parent Signature

2025 Roslyn Marching Band
Colorguard Manager Roles:
Equipment Head Manager & Assistant Managers,
Sound Head Manager & Assistant Manager, Dance Manager,
Appearance Head Manager & Assistant Manager,
and Wellness Manager Contract

Congratulations! You have been selected to be a Colorguard Manager or Assistant Manager for The Roslyn Marching Band. Please sign this form and return it to Mr. Mauriello by Friday, January 10, 2025.

Please read the following. *As a Colorguard Manager of the Roslyn Marching Band, I realize that I must agree to the responsibilities listed.*

1. As a colorguard captain, **I will exhibit leader-like behavior** at all times. This includes, respecting my teammates and leading by example.
2. I agree to being present at **ALL scheduled rehearsals** for my section.
3. I realize that I must be at all rehearsals and events **at least 20 minutes early** to make sure the rehearsal space is open (gyms, dance studio, etc.).
4. I will attend **all rehearsals and performances**, including all winter/spring training dates, the entire week of band camp, football games and weekend competitions. **Three or more unexcused absences will result in immediate removal of my position.**
5. I may be required to **stay late** at rehearsals to help with equipment and other tasks given to me by the staff and my captains.
6. I realize that my Colorguard leadership position begins with the spring training and may not transfer to the Winterguard.
7. I will have to **stay late on occasion** to make sure rehearsal spaces are cleaned up and equipment is accounted for.
8. I realize that this is a **one-year position** and that I will have to go through the application process each year.
9. I will **respect the hierarchy of the RMB** as listed on the leadership page of the website. I agree and understand that I must be respectful to everyone in the program. **Any improper attitude/interactions in violation of the hierarchy will result in removal from my position.**
10. I take on these responsibilities and will assume them to the best of my ability. I realize that **Mr. Mauriello and the colorguard staff may change these responsibilities at any time.**
11. As social media permeates all aspects of our lives, what we post online can have serious and lasting consequences. Think before you post! Nothing is private! Posting inappropriate content or something that is not approved by the Band Director or in line with the Marching Band By-Laws **will result in immediate removal of my position.**
12. I understand that I will be **placed under probation** due to a violation of any of these rules at any time. **Further violations under probation will result in removal from my position.**
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Colorguard Managers and Assistant Managers Job Description

All Colorguard Managers may take direction from the Captains or Staff.

Colorguard Head Equipment Manager and Assistant Managers

The Colorguard Equipment Head Manager and Assistant Managers are responsible for moving colorguard equipment, including props, to rehearsal spaces and knowing their set up location for rehearsal. They work in tandem with Band Leaders to load and unload props into truck/trailers. Equipment Managers may delegate responsibility to the rest of the team in a fair and balanced way by first asking for volunteers and then assigning students to help.

The Colorguard Equipment Head Manager and Assistant Managers keep rolls of electrical & strapping tape with them at all rehearsals.

The Colorguard Equipment Head Manager and Assistant Managers will schedule and conduct classes in taping, weighting and equipment maintenance as needed. While they are not responsible for maintaining other people's equipment, they ARE responsible for making sure they are correctly maintained.

The Colorguard Equipment Head Manager and Assistant Managers are responsible for keeping counts on all equipment needed in the current production as well as have awareness of practice equipment that has been brought home.

The Colorguard Equipment Head Manager and Assistant Managers are responsible for organizing closet clean ups and maintaining overall equipment inventory.

The Colorguard Equipment Head Manager and Assistant Managers are responsible for bringing the "extra equipment bag" to all rehearsals and on days of performances.

Colorguard Head Sound Manager and Assistant Sound Manager

The Colorguard Head Sound Manager and Assistant Managers make sure there is at least one sound system and usually two at EVERY rehearsal (rolling sound system and log).

The Colorguard Head Sound Manager and Assistant Managers make sure the sound equipment is adequately charged in between all rehearsals.

The Colorguard Head Sound Manager and Assistant Managers bring an adequately charged bluetooth headset for all field rehearsals.

Colorguard Dance Manager

The Colorguard Dance Manager may lead stretches at rehearsals.

The Colorguard Dance Manager assists the staff with writing/teaching choreography.

The Colorguard Dance Manager ensures that performers follow proper safety protocols and use the movement principles to achieve choreography safely and correctly. They also help the staff to monitor member's individual skill growth, and ensure that they are incorporating proper movement technique.

The Colorguard Dance Manager assists the staff with maintaining movement principals classes with the Band at large, leading weekly stretch and dance class routines to ensure the full ensemble is moving the same way, safely with proper technique..

Colorguard Appearance Head Manager and Assistant Manager

The Colorguard Appearance Head Manager and Assistant Manager ensure the colorguard always looks their best.

The Colorguard Appearance Head Manager and Assistant Manager will keep and maintain a makeup and hair kit with extras of everything needed to execute our show look.

The Colorguard Appearance Head Manager and Assistant Manager will have an emergency sewing kit on hand for last minute fixes to costumes.

The Colorguard Appearance Head Manager and Assistant Manager will have in-depth knowledge of the hair and makeup plan for our productions and help each member to execute this look flawlessly.

The Colorguard Appearance Head Manager and Assistant Manager will keep inventory and be responsible for distribution of costumes and shoes. And advise membership on maintenance and laundering of costumes.

The Colorguard Appearance Head Manager and Assistant Manager will make sure the staff is aware of any last minute fixes or alterations needed for the costumes.

Colorguard Wellness Manager

The Colorguard Wellness Manager is the caregiver of the guard.

The Colorguard Wellness Manager will keep and maintain a first aid kit for the team, ensuring band-aids, feminine hygiene products, and ice packs are present at each rehearsal performance, and overnight trip

The Colorguard Wellness Manager will take note and maintain an understanding of what medical resources are available at all rehearsal and performance venues (school's trainer schedule, location of nearest ice machine, first aid stations, ambulance location at shows etc.)

The Colorguard Wellness Manager may be asked to manage water jugs at rehearsal and to be available to distribute water at warm-ups and/or during quick on-field hydration

Colorguard Head Equipment Manager & Assistant Equipment Manager
Head Sound Manager & Assistant Sound Manager
Dance Manager
Appearance Manager & Assistant Appearance Manager
Wellness Manager

Sign here -

Position _____

Student Name _____ Date _____

Student Signature

Parent Signature

2025 Roslyn Marching Band Drum Major, Assistant Drum Major, Field Major, & Assistant Field Major Contract

Congratulations! You have been selected to be a **Drum Major** of the Roslyn Marching Band. Please read the following, sign this form, and return it to Mr. Mauriello by Friday, January 10, 2025.

As a Drum Major of the Roslyn Marching Band, I realize that I must agree to the responsibilities listed in this contract.

1. I realize that drum majors may be conducting the band, or performing on the field, **depending upon the needs of the band at any time**. I realize that although I am in the drum major uniform, I **may not** get to conduct the band my first year as drum major and most likely will be marching the drill for the season.
2. I realize that **I am not guaranteed to conduct on a podium**. The podiums are designated for the most advanced and seasoned drum majors. I realize that this position of control **will be at the sole discretion of the Band Director & Assistant Band Director** & I will abide by their decision.
3. I must do my best to keep the rehearsal environment **positive, focused, and nurturing** for the students in the band. During rehearsals I must be serious. **Kidding around at the detriment of the program will bring about my removal as a drum major**. This includes working to prevent negative or joking type behaviors by any band members during rehearsals & events.
4. I realize that I must be at all rehearsals and events at least **20 minutes early** and stay **20 minutes after**. I must also attend **all scheduled rehearsals and performances, including all football games and competitions**. **Failure to do so will result in immediate removal of my position**.
5. I realize that **this is a one-year position** and that I will have to go through the application process each year.
6. There is a myriad of responsibilities involved with being drum major. **Many of these responsibilities will require me to stay late at rehearsals**. I take on these responsibilities and will assume them to the best of my ability. I am well aware of the amount of work required as drum major.
7. As drum major, I realize that **my number one responsibility is the Marching Band**. I realize and agree that during the season, **I will not be able to be involved with any sports or activities which impact my ability to complete the requirements of this position**.
8. I will **work with Mr. Mauriello and the band staff** to help maintain the band's order & decorum during rehearsals, at events, on and off the field.
9. I will **respect the hierarchy of the RMB** as listed on the leadership page of the website. I agree and understand that I must be respectful to everyone in the program. **Any improper attitude/interactions in violation of the hierarchy will result in removal from my position**.
10. A vital part of being a Drum Major in the RHS Marching Band is possessing musicianship. To further develop and maintain my musicianship qualities, **I must be in either the RHS Wind Ensemble or RHS Symphonic Band**. If there is a major conflict of a required class, I must let Mr. Mauriello know and get it approved with him, explaining the extenuating circumstances. **Failure to do so will forfeit my position**.
11. As drum major, I realize that, as part of my training, **I will have to take part in workshops with Mr. Mauriello, other Drum Majors, and the band staff at some agreed upon dates when we are all available**. **This is required to get this position**. See Mr. Mauriello for more details.
12. As social media permeates all aspects of our lives, what we post online can have serious and lasting consequences. Think before you post! Nothing is private! Posting inappropriate content or something that is not approved by the Band Director or in line with the Marching Band By-Laws **will result in immediate removal of my position**.
13. As a drum major, **I must exhibit the proper behavior at all times**. I understand that I will be **placed under probation** due to a violation of any of these rules at any time. **Further violations under probation will result in removal from my position**.

Student Name _____ Date _____

Student Signature

Parent Signature

2025 Roslyn Marching Band Executive Board Contract

President, Vice President, CEO, COO, CMO, CIO, CFO, CTO, SSM

Librarians, Secretaries, Uniform Managers, Historian, Photographer, Managers, Assistant Managers, Sound Managers, & Wellness Managers

Congratulations! You have been selected to be an **Executive Board Officer** of the Roslyn Marching Band. Please sign this form and return it to Mr. Mauriello by Friday, January 10, 2025. Please read and agree to the following.

As an Executive Board Officer of the Roslyn Marching Band, I realize that I must agree to the responsibilities listed.

1. I **must exhibit proper behavior** at all times.
2. I must do my best to keep the rehearsal environment **positive, focused, and nurturing** for the students in the band. During rehearsals I must be serious. Kidding around/talking at the detriment of the program will bring about my removal as an officer. This includes working to prevent negative behaviors by any band members.
3. I realize that I **must be at all rehearsals/events 20 minutes early**. I must also **attend all scheduled rehearsals and performances, including all football games and competitions. Failure to do so will result in immediate removal of my position.**
4. There is a myriad of responsibilities involved in each position. **A short list of responsibilities is listed below. Many of these responsibilities will require me to stay late at rehearsals.** I take on these responsibilities and will assume them to the best of my ability. I realize that **the director and assistant director may change these responsibilities** at any time. By signing this contract, I **agree to fulfill any responsibility** that is given to me during the term of my office.
5. I realize that **this is a one-year position** and that I will have to go through the application process each year.
6. I realize that during the rehearsals, **the Drum Majors and Captains are in charge**. I realize that in drill and music rehearsals **I am only to help when instructed to**. When out of rehearsal, the executive board officers are in charge of the important workings of the Marching Band.
7. **I will work with Mr. Mauriello and the band staff** to help maintain the band's order & decorum during rehearsals and at events, on and off the field.
8. I will **respect the hierarchy of the RMB** as listed on the leadership page of the website. I agree and understand that I must be respectful to everyone in the program. Any improper attitude/interactions in violation of the hierarchy will result in removal from my position.
9. A vital part of being an Officer in the RHS Marching Band is possessing musicianship. To further develop and maintain my musicianship qualities, I will be required to be a scheduled member of a **RHS musical performing ensemble during the school day**. The **band president** is required to be in either the **Symphonic Band** or **Wind Ensemble during the school day**.
10. As social media permeates all aspects of our lives, what we post online can have serious and lasting consequences. Think before you post! Nothing is private! Posting inappropriate content or something that is not approved by the Band Director or in line with the Marching Band By-Laws **will result in immediate removal of my position**.
11. I understand that I will be **placed under probation** due to a violation of any of these rules at any time. **Further violations under probation will result in removal from my position.**

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Marching Band Executive Board Job Description List

- **President** - The student leader of the band. The president acts as an assistant to the band director. The President has jobs which are too numerous to list here. In charge of the distribution, fitting, and inspecting uniforms with the Executive Board Officers. The president & band director assigns tasks to all the officers.
- **Vice Presidents** - Helps run the behind-the-scenes office work, decision making and everything that has to do with the band director and president.
- **CEO, COO, CMO, CIO, CTO, CFO** - The other high level student leaders of the band, these officers have jobs which are too numerous to list here. In charge of all the tasks that make the Marching Band run. The president will let these people know what their tasks are in a timely fashion.
- **Librarian** - Duties include arranging, cataloging, and maintaining library collections of repertoire; helping the band director pick repertoire for all bands and label, organize and prepare music in all folders.
- **Secretaries** - In charge of communications and other projects aimed toward improving the band overall. Also, to make sure that information is being relayed to the band's membership via minutes, calendars, and e-mails.
- **Sound Managers** – Responsible for charging the (3) Megavox speakers (one for battery, one for winds, and one extra just in case we need a backup) in the morning of rehearsal. They must also be brought to the battery and winds for the rehearsal and brought back at the end of the night once rehearsal concludes.
- **Uniform Managers** - In charge of the distribution, fitting, and inspection of uniforms with the President.
- **Wellness Managers** - will keep and maintain a first aid kit for the team, ensuring band-aids, feminine hygiene products, and ice packs are present at each rehearsal performance, and overnight trips. They will take note and maintain an understanding of what medical resources are available at all rehearsal and performance venues (school's trainer schedule, location of nearest ice machine, first aid stations, ambulance location at shows etc.) They will also be asked to manage water jugs and tents for every rehearsal.
- **Historian** - Will preserve the memory of the band by taking pictures and video of rehearsals and all-important band events. The Historian can have other responsibilities such as making slideshow videos and collages for all band recruiting events, community events, and concerts.
- **Managers** - In charge of moving the band, equipment, props, and too many other things to mention here. Anyone going for this position should know what it entails.
- **Assistant Managers** -. These people will be assisted by the officer team in charge of plumes and mirrors at shows and events. Will help with props, field set up, loading, & unloading too.

Student Name _____ Date _____

Student Signature

Parent Signature